



State of New Mexico

Office of the Governor

Bill Richardson
Governor

EXECUTIVE ORDER 2003-030

EXECUTIVE BRANCH INFORMATION TECHNOLOGY RESOURCES POLICY: INTERNET, INTRANET, EMAIL, AND DIGITAL NETWORK USAGE

WHEREAS, in March 2003, the Information Technology Commission conducted a statewide security assessment of state information technology resources and usage and realized the need for a uniform statewide policy governing the use of the state's automation and information systems; and

WHEREAS, in developing a uniform statewide information technology resources and usage policy, the staff of the Information Technology Commission studied similar policies from other state agencies, the Federal government, national laboratories, and New Mexico universities and adopted the best practices of each entity into its uniform, statewide policy; and

WHEREAS, the automation and information systems utilized by employees of the state of New Mexico has enhanced their ability to provide services to our citizens with more speed and less cost; and

WHEREAS, the vast majority of state employees serve the public with dedication, diligence, and distinction; and

WHEREAS, the State's information technology needs to be protected; and


WHEREAS, this Governor will not tolerate the abuse of taxpayer resources or trust; and

NOW, THEREFORE, I, Bill Richardson, Governor of the State of New Mexico, by virtue of the authority vested in me by the Constitution and Laws of the State of New Mexico, do hereby direct each cabinet secretary and director to implement the following policy regarding Executive Branch Information Technology Resources Policy: Internet, Intranet, Email, and Digital Network Usage; and

I FURTHER DIRECT that in the next 30 days each cabinet secretary and director provide to all staff that have access to automation and information systems a written copy of the policy, as attached in Exhibit A; and

I **FURTHER DIRECT** that each cabinet secretary and director ensure that staff sign and date a statement indicating that they have received and read the policy.

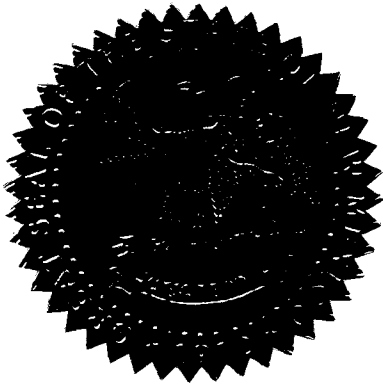
ATTEST:



REBECCA VIGIL-GIRON
SECRETARY OF STATE

DONE AT THE EXECUTIVE OFFICE THIS
17TH DAY OF JULY, 2003

WITNESS MY HAND AND THE GREAT
SEAL OF THE STATE OF NEW MEXICO



BILL RICHARDSON
GOVERNOR